

DISABILITY SPORT NI

PERSONNEL SPECIFICATION

Job Title: Inclusive Sports & Leisure Officer – Maternity Cover
(Armagh, Banbridge & Craigavon Area)

Reporting to: Community Sport Manager

	Essential	Desirable
Educational, Professional Qualifications and Previous Experience (all experience should be demonstrable)	<p>* A degree or equivalent 3rd level qualification which can be demonstrated is relevant to the post.</p> <p>*Two years full time (or part time equivalent) experience of sports development, sports coaching, community development or working with people with disabilities.</p> <p>*Demonstrable experience of organising sports, leisure or fitness related activities or events for people with disabilities.</p>	<p>**Experience of working with partnership organisations either in a voluntary or professional capacity.</p> <p>**Demonstrable experience of delivering training courses.</p>
Knowledge and Understanding	<p>Knowledge and understanding of the barriers to participation in sport and active recreation experienced by people with disabilities.</p>	
Skills & Abilities	<p>Competent in the use of Microsoft software packages.</p> <p>A high level of written and oral communication and presentation skills.</p> <p>The ability to use own initiative, organise own work, work within budget constraints and achieve agreed targets and objectives within set timescales.</p> <p>Excellent inter-personal skills and ability to work as part of a team.</p>	

Circumstances	*Ability to work evenings and weekends as and when required. *Access to form of transport that will permit the post holder to meet the needs of the post in full. *Available and willing to undertake training necessary for the post.	
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Note to all applicants:

*Only those applicants who clearly demonstrate how their qualifications, knowledge, experience and skills meet the essential criteria will go forward to the next stage in the recruitment and selection process.

**The desirable criteria may be used for short listing if required. All other essential and desirable criteria will be assessed by selection test and/or interview.