



DISABILITY SPORT NI

JOB DESCRIPTION

- Job Title:** **Inclusive Sports & Leisure Officer**
(Armagh, Banbridge & Craigavon area)
- Location:** Lough Neagh Discovery Centre, Craigavon
- Reports To:** Community Sport Manager – Disability Sport NI
- SALARY:** Salary Scale NJC Point 22-28
(£20,661 – £24,964)
- HOURS:** 37.5 hours per week. Hours of work will be those necessary to carry out the full responsibilities of the post, some of which may be in the evening and/or weekends. Time-off-in-lieu will be allowed in respect of working evenings and weekends.
- DURATION:** **Fixed term until March 2019 (maternity Cover)**

Background Information:

Disability Sport NI is Northern Ireland's main disability sports organisation, working to promote equality of opportunity for people with disabilities to take part in sport and active recreation at a level of their choice. The organisation currently organises a range of events, participation programmes, training courses and services, which last year benefitted over 15,000 children and adults across Northern Ireland.

In order to continue our work in the Armagh, Banbridge & Craigavon area, we are currently recruiting an Inclusive Sports & Leisure Officer, to provide maternity leave cover.

In order to improve the sports and recreation opportunities available to people with disabilities in the Armagh, Banbridge & Craigavon area, Disability Sport NI and Armagh City, Banbridge & Craigavon Borough Council have jointly developed the Inclusive Sport & Leisure Project. This project is concerned with the development of a broad inclusive sports and recreation programme for people with disabilities living in the area.

Job Purpose:

The post holder will be responsible for the delivery of an innovative sports and recreation programme designed to give people with disabilities and those with health conditions living in the Armagh, Banbridge & Craigavon area the opportunity to lead a fit and active lifestyle.

Main Duties and Responsibilities:

1. Inclusive Fitness Suite:

In partnership with Armagh City, Banbridge & Craigavon Borough Council to actively market Craigavon Leisure Centre's 'Inclusive Fitness Suite' to local people with disabilities and disability groups.

2. Activity Sessions:

In partnership with existing Sports Development Officers and Coaches working in the area to co-ordinate, promote and further develop existing activity programmes for people with disabilities in the Armagh City, Banbridge & Craigavon Borough Council area.

3. District Council Disability Sports Hub:

To promote and deliver activities relating to the new District Council Disability Sports Equipment Hub Project.

4. Training:

To encourage inclusion by promoting/organising and delivering Disability Sport NI's training courses in the local area. Courses to include:

- Disability Inclusion Training Course
- Games for All Training Course
- Chair Based Games Training Course

5. Events:

To support the marketing, organisation and delivery of Disability Sport NI's annual programme of events.

6. Information & Advice:

To encourage and support people with disabilities to participate in sport and physical recreation opportunities through the provision of appropriate information and recreation. This area of work will include the organisation and facilitation of a local users' forum.

7. Partnership Working:

To work in partnership with relevant organisations, e.g. Health Trusts, GP referral programmes, disability groups, schools, colleges, governing bodies of sport and sports clubs in the development and delivery of the programme.

8. Monitoring & Evaluation:

To monitor the impact of the project on a regular basis by recording relevant information and records in line with Disability Sport NI's monitoring and evaluation framework.

9. Safeguarding

To ensure that all sessions take place in a safe and appropriate manner in line with Disability Sport NI's policies and procedures designed to protect the welfare of children and adults.

10. Other Responsibilities

To undertake training as required by Disability Sport NI and to carry out any other duties commensurate with the grade and level of responsibility of the post.